



## Commercial (UK & International) Application

User ID:

Date:

### 1. Property Details (Address to be let)

Property address

Tenancy period

months

Tenant(s) name(s)

Proposed rent

£ per

### 2. Business Details

Business/Company name

Trading as

Co Reg Number

Organisation status

Limited

PLC

LLP

Sole Trader

Charity

Non UK Entity

Trading address

Contact name

Telephone number

E-mail address

Do you have an accountant or bookkeeper? Yes\*  No

Has your company or organisation been trading for less than 12 months? Yes  No

\* We will require a financial status reference. Please include their contact details within section (4).

### 3. Sole Trader Details (only complete if you are a sole trader)

Full name

Trading as

Home Address

Home address (cont)

Postcode

Time at address

years months

Date of birth\*\*

Contact number

Turnover PA (if known)

Trading start date

Nature of business

Do you have an accountant or bookkeeper? Yes\*\*  No   
Have you had a Court Judgment, IVA or Bankruptcy Order in the past 6 years Yes\*  No

\* Details should be included within section (9).

\*\* We will require a financial status reference. Please include their contact details within section (4).

#### 4. Accountant/Professional Referee

<b>Name</b>	<input type="text"/>	<b>Accountancy name</b>	<input type="text"/>
<b>Address</b>			
<input type="text"/>			
<b>Contact number</b>	<input type="text"/>	<b>E-mail address</b>	<input type="text"/>

#### 5. Trade Referee

<b>Referee name</b>	<input type="text"/>	<b>Relationship (e.g. supplier/landlord)</b>	<input type="text"/>	<b>Time known</b>	<input type="text"/>	years
<b>Address</b>						
<input type="text"/>						
<b>Contact number</b>	<input type="text"/>	<b>E-mail address</b>	<input type="text"/>			

#### 6. Personal Guarantee

OPTIONAL

<b>Title</b>	<input type="text"/>	<b>First name</b>	<input type="text"/>	<b>Surname</b>	<input type="text"/>
<b>Address</b>					<b>Postcode</b>
<input type="text"/>					<input type="text"/>
<b>Contact no</b>	<input type="text"/>	<b>E-mail address</b>	<input type="text"/>		
<b>Employment (e.g. self/emp, retired)</b>	<input type="text"/>	<b>Relation to you or organisation</b>	<input type="text"/>		

A PERSONAL GUARANTEE MAY BE REQUIRED IF YOUR ORGANISATION HAS BEEN TRADING FOR LESS THAN 3 YEARS OR WHERE PROOF ON INCOME IS UNAVAILABLE.

#### 7. Banker's Details

<b>Account holder name</b>	<input type="text"/>	<b>Account number</b>	<input type="text"/>	<b>Sort code</b>	<input type="text"/>
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## 8. Authorisation

The details supplied by you are checked against those held on credit reference agency databases for the purposes of pre-tenancy/lease selection.

A record is kept of this search; however it will not affect your ability to obtain credit or other services in any way. Information is processed in confidence and within the guidelines of The Data Protection Act (1998) & the appropriate International privacy laws.

I confirm that the information provided on this application is accurate & true & that I am authorised by the named organisation to submit this application on their behalf.

I authorise RentChecks to conduct these searches and to make any financial enquiries necessary to assess my suitability for this agreement. This authorisation implies that I instruct my accountant or other body to release details of my finances for the purpose of tenancy selection & pre-lease vetting.

**Signed**

**Date**

**Name**

**Title (eg director/sole trader/manager)**

## 9. Additional Notes & Comments

Use this section to add any additional general information that you feel is relevant to this application.

E-mail - [apply@rentchecks.com](mailto:apply@rentchecks.com)

Tel – 0845 095 0040

Fax – 0844 412 7753